

STATE OF NORTH CAROLINA DEPARTMENT OF TRANSPORTATION

ROY COOPER
GOVERNOR

JAMES H. TROGDON, III
SECRETARY

January 10, 2019

Little J's Enterprise, Inc. P.O. Box 1527 Forest City, N.C., 28043

Contract No: D12-11867691

TIP No: None

Federal Aid No: State Funded

WBS Element: 12.102311 & 12.202311

County: Cleveland

Description: Tree Cutting & Brush Removal, Upon Request.

RE: Notification of Award of Contract

Dear Sir:

I am pleased to inform you that Little J's Enterprise, Inc. has been awarded the contract for the above project based on the bid submitted on January 8, 2019 in the amount of \$105,875.00.

No performance or payment Bonds are required for this contract. Please provide a current certificate of insurance within 14 calendar days from the date you receive this award letter. Please make sure to list the State of North Carolina as additional insured on the certificate of insurance. Certificate of insurance should be returned to me, **Jackie McSwain** at **P.O. Box 47**, **Shelby**, **N.C. 28151-0047**. Please remember that work may not start before the contract has been properly executed.

In addition, your attention is directed to Articles 107-16, 108-1, 108-2 and 108-3 of the Standard Specifications relative to prosecution of work, progress schedule and preconstruction conference. Information regarding these items should be addressed prior to beginning work. Please forward remaining information to the Division Maintenance Engineer, Mr. Cole Gurley as soon as possible so that a preconstruction conference can be held. Mr. Gurley's mailing address is P.O Box 47 Shelby, NC 28151-0047 and telephone number is (980) 552-4202.

In accordance with Article 104-2 of the *Standard Specifications*, it will be necessary for you to submit the name of those individuals within your organization who will be authorized to sign supplemental agreements that may be necessary in the performance of the work under this contract. Please furnish this information to **Mr. Wes Clary**, **Asst. District Engineer** whose mailing address is **P.O. Box 47**, **Shelby**, **N.C. 28151** and telephone number is (980) 552-4106.

If you have any questions, please contact me at 980-552-4208.

Sincerely,

Jackie B. McSwain

Jackie B. McSwain

Twelfth Division Team Lead

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cc: Mark Stafford, PE, Division Engineer Cole Gurley, PE, Division Maintenance Engineer Jason Willis, Division Staff Maintenance Engineer Wes Clary, Asst. District Engineer Anil Paniker, Division Planning Engineer